



Mailroom automation creates a digital image of inbound mail and automatically extracts data from the document. Content is then delivered in digital formats to the intended recipient or business units.

BUSINESS CASE STUDY ON DIGITAL MAIL

Digital Mail Can Launch Your Digital Transformation

Today's next generation workplace - driven by a global pandemic – requires greater agility than ever. Leading enterprises need solutions that seamlessly deliver flexibility and operational efficiencies for the entire workforce – whether they work from home, the office- or on the go.

Beyond automation: Digital transformation.

Corporate enterprises, government agencies, and educational institutions face endless workplace challenges as the shift to remote working accelerates.

Digital transformation has become a business imperative. An increasing number of these organizations are leveraging MCP's Digital Mail Solutions to help navigate their digital journey and empower their mobile workforce by converting physical mail into digital information. The heart of MCP's approach is the integration of advanced scanning technologies and business process automation tools that improve document workflows.

For many organizations looking to transform the way work is done they realize that digital technology and process automation are the keys to enable work from home employees and workgroups to speed access to documents and improve management of critical business information.

MCP DIGITAL MAIL SERVICE OFFERS A CRITICAL BUSINESS OPPORTUNITY

Leading organizations are turning to MCP to lead their digital transformation initiatives. We can automate your traditional manual mailroom processes and accelerate the speed of business communication with intelligent document capture and data processing, resulting in lower costs and better workflows and information management.

With MCP Digital Mailroom Service we automate all incoming mail and correspondence - paper, email, fax, and transform information into efficient digital workflows of structured electronic content for use by your workgroups, office bound employees and remote workers.



With an increasing number of enterprises from business to government seek new ways to meet the growing number of economic, pandemic and real estate challenges, including return-to-office strategies — many leading organizations are turning to MCP to leverage our ability to establish Digital Mailroom Centers on an enterprise scale..

The heart of MCP's Digital Mailroom approach is our ability to develop a holistic digital transformation service and technology strategy that combines specialized expertise, and resources with advanced scanning technology, and best practice process workflows to capture, convert, and store physical mail into digital content for prompt distribution to end users. MCP uses hybrid document capture software from Epson, Fujitsu, and other leading OEM partners to manage and distribute your digital information electronically, anywhere at any time, allowing your employees – whether at the office or working remotely - the convenience of receiving critical business information faster, and more accurately.

BUSINESS BENEFITS OF MCP DIGITAL MAIL

MCP's digital mail service helps improve the flow of information within your organization by delivering six important business benefits. These include the following:

- **Enhanced Document Conversion:** We capture and convert USPS letters, FedEx and UPS business documents into document workflow content repositories such as SharePoint, Box, OpenText. Our automated digital mail approach improves accuracy and increases efficiency in managing incoming communications.
- **Control costs:** As MCP automates and digitizes your documents, we reduce the need for manual interaction — and the time associated with hand-sorting and manual delivering. The result - critical information gets processed and distributed faster, which help contain overall operating costs.

- **Improved Efficiency:** Our Digital mailroom service helps streamline processes such as; intake, sortation, classification, indexing, and archival. Document processing and delivering is automated, creating a seamless information exchange and vastly improved communications experience across the entire organization.
- **Strengthened Security and Compliance:** Our digital intake center approach helps ensure that your mail and sensitive documentation are secure. The increased visibility afforded by digitization allows you to remain compliant with strict audit requirements, allows your organization to pivot quickly in the face of new privacy regulation and strengthens the backbone of your risk management strategy by centralizing and classifying unstructured data.
- **Advanced Customer Experience:** Today's digital- savvy workforce demands rapid response times. Manual mail processing slows down the flow of business-critical information and delays actions on important business matters. Our digital mailroom increases response times and creates a unique customer experience for your employees in an increasingly demanding and ever connected world.
- **Reduced carbon footprint.** The MCP digital mailroom solution reduces reliance on paper which enables your organization to support larger goals for corporate citizenship, and environmental responsibility. Our solution allows your company to remain true to your sustainability objectives, and communicates a positive message to employees, customers, and stockholders, all while helping to maintain any legal or regulatory compliance requirements.

MCP Business Process Services leverages advanced business process service and technology solutions to deliver agility, exceptional workplace experiences and improved operational performance. We serve clients across the Fortune 100, government agencies, and educational institutions by applying our workforce solutions capabilities, document management, integrated facilities support services methodologies and service delivery expertise.

Learn more about MCP Enterprise BPO services at www.Mcpbpo.com